

Registration for an exam in the second exam period of the winter term 2019/20

Registration period: 10.02.2020 – 08.03.2020

- Please register the exams of the first exam period for the winter term (23.03. – 04.04.2020)
- Please do only fill in one exam registration per form and hand in the form at the examination office
- **Important:** Primarily use the online-registration for exams. If you are already registered online, filling out a paper form is redundant

Online registration is not possible for me due to the following reason:			
<input type="checkbox"/> Change of exam regulation Subject: _____	<input type="checkbox"/> Enrolled in a different Major Subject: _____	<input type="checkbox"/> 3. Try with Joker	<input type="checkbox"/> Other reasons (Reasons on the back)

Enrolment number	
Last Name, First Name	
Phone	
E-Mail	

I hereby register for the following exam:

Module/Exam number			
Name of course			
Form of the course		Examination date	
Type of examination			
Examiner			
<input type="checkbox"/> in the Course of Study			

I am aware, that

1. I can deregister from registered exams online or via form during **the registration and deregistration period**. The deregistration is **without consequences**, meaning it is not a mandatory registration for the second exam period
2. **After expiration of the deregistration period** (8 days before exam) I can only rescind from exams with a **sufficient reason** (e.g. illness). This has to be done immediately
3. I am obliged to check **the approval of my exam registration** during the **reviewing period** from 19.03. – 20.03.2020 online. If I notice discrepancies I have to check in with the examination office immediately
4. I am obliged to check my **examination results** during the publication week of the results (18.05. – 22.05.2020) online or if applicable at the examination office and I am aware that I can enter an objection until one month after end of the publication week. Otherwise I will accept the results irrevocably.

Declaration according to § 8 Abs. 6 Prüfungsverfahrensordnung (PVO):

Herby I declare, that I didn't loose my entitlement to examination and that I am not engaged in an examination at another university in the same or a content wise comparable Course of studies.

Date, Signature of the Student