

# Information on Master Seminar registration in Economics

This information gives you a short overview over the deadlines and most important rules within the central seminar registration process. Please also read the more detailed information in OLAT (course: [Seminar Registration MA-VWL](#)).

- 1) You can only register for a M. Sc. Seminar via the central platform OLAT. By confirming your seminar participation, you register automatically for your seminar contribution. You only need to sign in HIS/QIS within the first official exam registration period at the end of the semester to receive your credits. However, you can de-register from seminar participation within the given deadlines (see below).
- 2) Participation in a M.Sc. seminar is only possible if you have visited a seminar preparation class in advance. The grading of your contributions to the seminar also includes all formal aspects of scholarly work (e.g., correct referencing) together with the evaluation of the material contribution.

**All students**, who want to participate in a M.Sc. Seminar offered by our Institute, have to attend the seminar preparation class in advance.

Please note that compulsory attendance applies to all seminars.

## 1. Deadlines

### 1.1. Allocation of seminar places:

#### a) deadlines for seminars in the summer term:

**31. December:** End of registration deadline

**07. January:** Announcement of allocation of places

**21. January:** End of confirmation deadline by applicant in OLAT – in case you do not confirm your seminar place, it will be assigned to another applicant..

**26. January (6 pm) until 31. January (6 pm):** Allocation of remaining seminar places by first- come first-serve principle.

**31. January (11:59pm):** Deadline for de-registration by applicants. If you have not deregistered, your participation in the seminar is compulsory.

#### b) deadlines for seminars in the winter term:

**15. June:** End of registration deadline.

**21. June:** Announcement of allocation of places.

**5. July:** End of confirmation deadline by applicant in OLAT.

**10. July (6 pm) until 15. July (6 pm):** Allocation of remaining seminar places by first- come first-serve principle.

**15. July (11:59pm):** Deadline for deregistration by applicants. If you have not de-registered, your participation in the seminar is compulsory.

### 1.2. Procedure:

Allocation of seminar places follows the rules of the degree-specific- examination regulations. In case of any hardship please contact: [hiwistudienkoordination@economics.uni-kiel.de](mailto:hiwistudienkoordination@economics.uni-kiel.de).

Hardship cases can only be taken into account until 31<sup>st</sup> of December (for seminars in summer term) and 15<sup>th</sup> of June (for seminars in for winter term).

## 2. Seminar preparation class

This course is compulsory for all students in their M.Sc. studies who want to participate in a seminar offered within the Master Programs of the Institute of Economics and the Institute of Statistics and Econometrics. It is offered as a singular three-hour course (at least one course is offered in English) and takes place at the end of the semester for seminars of the following semester. If you can prove attendance of this course during your B. Sc. Studies in Economics at Kiel University, you do not need to participate again.

Starting on **January 7<sup>th</sup> (June 21<sup>st</sup>)**, you have the option to register for this course in OLAT (Course: [Seminar Registration MA-VWL](#)) where you also find the dates for the courses.

In case preparation classes are overbooked, it could be possible, that admission numbers will increase on short notice. This information is published one to two days in advance to the seminar preparation class.